



An ISO 9001:2008 &
An OHSAS 18001:2007
Certified Company

ORIENTAL INTEGRATED FACILITY MANAGEMENT PVT. LTD.

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OIFM/IITT/RECT-OS/25-2026/04

Date: 25.05.2026

Recruitment on Outsourcing basis

Applications are invited from interested candidates for the following position on an outsourcing basis. This position is purely temporary in nature. Selected candidate will be deputed at our client organization IIT Tirupati:

Position	Manager
No. of Posts	01
Life Skills, NSS and Socially Relevant Project (SRP)	<p>Essential Qualification:</p> <p>A Master's degree with a minimum of 55% marks or equivalent CGPA from a recognized University or Institution.</p> <p>Job Requirement:</p> <p>The programme manager typically manages all the verticals in Wellness office which have 3 programs namely NSS, Life Skills and Socially Relevant Programme. The Manager will be responsible for carrying out the following activities:</p> <ul style="list-style-type: none">• Planning and executing various initiatives under each program/vertical.• Overseeing the students' progress and involving in decision making whenever required.• Coordinating with faculty coordinators, Junior executives, Academics and students to ensure smooth functioning of activities.• To be willing to travel on field trips and working on weekends (if required).• Undertake any other responsibilities assigned from time to time. <p>Desirable:</p> <p>a) At least 2 years of experience in reputed academic institutions or equivalent organizations.</p> <p>b) Preference will be given to candidates with experience in government institutions or large organizations. Candidates must possess excellent communication skills and demonstrate proficiency in MS Office applications</p>

Age Limit	Not exceeding 40 years
Consolidated Remuneration per month	Rs. 40,000-55,000/- per month (consolidated), based on the candidate's experience and expertise.
Contract Period	01 Year, May be extended based on the performance and need.
Work Location	IIT Tirupati
Selection Process	In-person Interview.

General Instructions:

1. Selection will be based on In-person interview, and only the shortlisted candidates will be intimated well in advance of the date and time.
2. The above positions are purely on outsourcing basis. The completion of the period of the contract will not confer any right for further extension regularization, Or permanency at the Institute.
3. Work and conduct will be reviewed from time to time and if not found satisfactory/suitable, shall be terminated immediately without any notice.
4. Housing and HRA will not be provided by the Institute.
5. No TA/DA will provide for the candidates to attend the interview.
6. Candidates should submit their applications in the application form along with self-attested copies of their educational, experience certificates and other relevant documents as applicable be sent in scanned form (**in a single PDF**) to email id outsourcing_rect@iittp.ac.in on or before **7^h June 2026**. The applications received beyond the last date will not be considered. There is no need to send hard copy of the application.

